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|  | **Application Information** |

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| **I. Information**  **SAØN GIAO DÒCH BAÁT ÑOÄNG SAÛN**  **HÖNG THÒ** | | | | | | | | | | | | | | | Picture 3x4 |
| **Name:**  ………………………………………...……… | | | | | | | **Expected Salary:** | | | | | | | |
| Position applied:  …………………………………..…………… | | | | | | | | | | | | | | |
| Expected Start Date………………………………………………………………………… | | | | | | | | | | | | | | |
| Phone number: …………………… | | | | | | | Email:………………..………………………… | | | | | | | | |
| Marital Status: Single  Married  Divorced | | | | | | | | | | | | | | | |
| Date of Birth: …./…./………. | | | Sex:  Male  Female | | | | | ID number: ……………………………………..  Date of Issue:…………....…..Place of Issue:……………………. | | | | | | | |
| Permanent Address: ………………………………………………………………………………………..…………..………………… | | | | | | | | | | | | | | | |
| Current Residence: …………………………………………………………………………………………………………………….… | | | | | | | | | | | | | | | |
| Emergency Contact (Full Name, Phone Number): ……………………………………………………………………………………………………………………… | | | | | | | | | | | | | | | |
| **II. Education Background (Start from College/ University)** | | | | | | | | | | | | | | | |
| **1. Academic Background and Training Courses:** | | | | | | | | | | | | | | | |
| From | To | | | | Institution/Training Center | | | Major | | | | Degree | | Classification | |
|  |  | | | |  | | |  | | | |  | |  | |
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| **2. Foreign Languages:** | | | | | | | | | | | | | | | |
| Language | | Communication | | | | | | | | | | | Certification & Issuing Institution | | |
| Excellent | | | | Good | | | Average | Weak | | |
|  | |  | | | |  | | |  |  | | |  | | |
|  | |  | | | |  | | |  |  | | |  | | |
| **3. Computer Skills (Please list the software you can use):** | | | | | | | | | | | | | | | |
| Software | | | | Proficiency | | | | | | | Certification & Issuing Institution | | | | |
|  | | | | Excelent  Good  Average Weak | | | | | | |  | | | | |
|  | | | | Excelent  Good  Average Weak | | | | | | |  | | | | |
| …. | | | | Excelent  Good  Average Weak | | | | | | |  | | | | |

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| **III. Work Experience** | | | |
| **1. ..…./……. to …./……....** | **Company**:…………………………..…..……  **Add:……..……………….………..…** | | **Title:……………………..** |
| Reason for leaving: …………………………………………………………. | | Reference Information and Contact Details (Phone number/ Email):………………………………………………. | |
| Job Responsibilities and Duties:……………………………………………………………  ……………………………………………………………………………………………….…………………..………………………………………………………………………………………………………………………….  ……………………………………………………………………………………………….……………………..  ……………………………………………………………………………………………….……………………..  ……………………………………………………………………………………………….……………………..  ……………………………………………………………………………………………….…………………….. | | | |
| **2. ..…./……. to …./……....** | **Company**:…………………………..…..……  **Add:……..……………….………..…** | | **Title:……………………..** |
| Reason for leaving: …………………………………………………………. | | Reference Information and Contact Details (Phone number/ Email):………………………………………………. | |
| Job Responsibilities and Duties:……………………………………………………………  ……………………………………………………………………………………………….…………………..………………………………………………………………………………………………………………………….  ……………………………………………………………………………………………….……………………..  ……………………………………………………………………………………………….……………………..  ……………………………………………………………………………………………….……………………..  ……………………………………………………………………………………………….…………………….. | | | |
| **3. ..…./……. to …./……....** | **Company**:…………………………..…..……  **Add:……..……………….………..…** | | **Title:……………………..** |
| Reason for leaving: …………………………………………………………. | | Reference Information and Contact Details (Phone number/ Email):………………………………………………. | |
| Job Responsibilities and Duties:……………………………………………………………  ……………………………………………………………………………………………….…………………..………………………………………………………………………………………………………………………….  ……………………………………………………………………………………………….……………………..  ……………………………………………………………………………………………….……………………..  ……………………………………………………………………………………………….……………………..  ……………………………………………………………………………………………….…………………….. | | | |

**I agree to allow the Recruitment Department of Coature Vietnam Co., Ltd. to verify my personal details during my employment at previous companies/organizations. I confirm that the information provided in this application form is accurate and truthful.**

*………, / /*

**Candidate's Signature**